

Dear Parents and Family Members,

Throughout the year at gift-giving occasions, many of us want to offer a small thank-you or remembrance to educators who have been a special support to our children. It is often difficult to find something appropriate and affordable.

As parents ourselves, and members of the *Greeneville City Schools Foundation*, we offer a way for you to honor teachers and school staff, AND to invest your gift-giving budget in your child's education. This opportunity is called the *GCSF Honorarium for Educators*.

Established in 1997, the *Greeneville City Schools Foundation* exists to support the students and programs of the *Greeneville City School* system. With no operating budget, and staffed entirely by volunteers, 100% of the funds received by the Foundation are invested in the school system. Funds received through the Honorarium program will be used to support the annual *American Education Week Grant for GCS Teachers* - a program that allows *Greeneville* teachers to apply for funds to implement a program that would otherwise not be available.

To take advantage of the Honorarium for Educators, you may use the attached form, pick up a form in the principal's office of each school, or go to www.gcschools.net. Since many donations will be made in lieu of a gift, an acknowledgement card will be sent to the mailing address you have listed on your form. Your child can then use the card as a gift for their teacher making them aware that a donation has been made in their honor.

If you have any questions, please call the *Greeneville City Schools Finance Department* at 787-8002.

Warmest regards,

Sally Harbison
President

Greeneville City Schools Foundation

Honorarium for Educators Application

Name of Gift Giver: _____

Mailing Address of Gift Giver: _____

Telephone Number of Gift Giver: _____

Name of Person Being Honored: _____

School of Person Being Honored: _____

Amount of Donation (Honorarium): _____

Gift cards will be sent to the mailing address listed above so that children will have an opportunity to present their designee with the card making them aware of the gift that was made in their honor.

Please make checks payable to *Greeneville City Schools Foundation*, and include this form to the following address:

**Greeneville City Schools
P.O. Box 1420
Greeneville, TN 37744**

Please allow ten (10) days for processing. For example, if a gift is to be presented on December 15th, the form must be received by December 5th.